

EQUAL COMMUNITY INITIATIVE

MINUTES OF THE MEETING n°5 REFERRING TO THE TRANSNATIONAL COOPERATION

In the year 2003, on April 7th (seventh), a meeting aimed at the transnational co-operation opens at 3,00 p.m. (three in the afternoon). It takes place at the Memory Hotel, Borgarfjordsgatan 3-5, Box 1092, SE-164 25 Kista, Sweden. The DPs interested in the transnational co-operation are

* Kista Borough (Stadsdelsförvaltning 164 07 Kista, Sweden), for the Equal project *Kista Open Academy*, identification number: SE-11

and

* Promozione & Sviluppo m.c.m. s.r.l., Via Virgilio, n° 10, 97100 Ragusa – Italy, for the Equal project *Fenice*, identification number: IT-G-SIC-076.

The members who take part in the meeting are:

Organisation	Name	Function
KISTA BOROUGH - SWEDEN	Mr Rashid CHOWDHURY	Project Coordinator
	Ms Ebba TRÄSKELIN	Project Manager
PRO.SVI. - ITALY	Mr Mario ADAMO	Director
	Ms Giovannella INCARDONA	Consultant of the project
	Ms Nunziata ELIA	Interpreter
KISTA DISTRICT COUNCIL	Mr William CORSI	Transnational Co-ordinator
NOVA DISTANCE	Mr Göran HILLGREN	Marketing Director
XPANDIA VISION	Mr Behroz RAHIMI	VD
IRANIAN ASSOCIATION (IFR)	Mr Nahmoud SHAFIEIAN	President
MIDT I NORDEN	Mr Lars UTSTOL	Director

While waiting for the Swedish national partners, the participants discuss the criteria adopted to choose the three enterprises with reference to the following characteristics: *d i m e n s i o n s*: 20 / 50 employees; *s e c t o r*: commerce and tourism; *t e n d e n c e s*: enterprises aimed at working abroad. Such a choice should be put to an end within the end of May, both for the Swedish and for the Italian partner too.

At this aim entry tests will be prepared and given to the employees: they will have four different sections in order to test the four main abilities. Besides giving written tests it is useful to investigate the competences of the workers by means of an oral test.

The Swedish partner is given entry tests which will be given to the SMEs' employees, to certify the competences concerned with the knowledge of the English language: the same entry test, already translated in English, will be modified, if necessary, and given back to the Italian partner within the end of June.

After the arriving of the Swedish national partners, the two Equal projects, the national partners and the roles they play within the national partnership are presented.

Then a teacher explains how to organize a training course aimed at learning a foreign language using the techniques of learning at distance and multimedia tools.

As it is admitted that the items have been developed and discussed, the meeting closes at 6,00 p.m. (at six in the afternoon).

The participants¹

¹ Herewith enclosed please find the participating cards, properly signed.