

MINUTE

Learning Environments Work Group Meeting

LEARNING VIRTUAL SAUNA NETWORK

Date: 26/06/ 2003

Time: 14:30 – 16:30

Place: CRPG (Portugal)

1. First the group identified the common dimensions among the several transnational projects, and the most critical for each partner to be developed in the learning environments work group. The following dimensions were identified:
 - Pedagogy
 - Interface
 - Content
 - Physical Environment
2. After the identification of these dimensions, a selection of some of the products that are being developed at a national level, concerning these dimensions, were listed:

Dimension	Product	Completed by	Dissemination within the LE group
Pedagogical	Report: Pedagogical design model for learners in communities (personalised pathways)	Coesis (Portugal)	September 2003
	Report: Design pedagogies for specific target groups	Koa (Sweden)	October 2003
	Report: Personalised pedagogy for people with acquired disabilities	Wolverhampton (UK)	October 2003
	Report: Study Circles (collaborative learning pedagogy)	Koa (Sweden)	October 2003
Interface design	Report: Effective tools with local communities (bollywood)	Koa (Sweden) Sandwell (UK)	September 2003
Content	Report: Digital case – study records developed by learners	UK (Dudley)	October 2003
	Report: pilot flexible/distance learning objects developed CFL	KOA (Sweden)	October 2003
	CD's on Arts as vehicle for engaging learners	Wolverhampton (UK)	2004
Physical Environment	Guidelines for optimum workstation + learning center design	Wolverhampton (UK) Coesis (Portugal)	2004
	Report on best practices on adaptive technologies	Walsall (uk)	2004

3. Some joint work and products were already foreseen:

Joint- Product	Organized by	Partners involved	Proposal presentation
A Thematic Portfolio (within the dimensions stated above) *	Madalena Malta/ Richard Sowden/ Göran Hillgren	all	October 2003 (in Finland)
Report: Best Practices on knowledge based on common standards/ meta-tagging	Koa (Sweden)	Coesis (Portugal)	October 2003 (in Finland)
Database for available courses transnationally	Koa (Sweden)	all	October 2003 (in Finland)

* in order to share knowledge and share best practices between the partners.

4. A site will be used for the work group information management.

5. A draft version of the work group framework will be sent to all group members.

6. The audit report of Equal projects will be completed and sent to all the group members.

7. The group scheduled some basic goals for the next meeting in Finland:

- to stabilize the joint product(s) by the learning environments group.
- to schedule the tasks and the strategies to achieve them (a first step has already been achieved: identification of the dimensions/areas to work, and identification of the common products).
- to build a definitive work plan for the group.

Immediate steps...

Tasks	Members involved	Completed by
To build a site to manage information among partners	Göran Hillgren (Koa)	July 2003
To write the draft version of the LE work group framework, and to send it to all the group members.	Madalena Malta (COESIS)	July 2003
To send Richard Sowden (richard_sowden@sandwell.gov.uk) the projects information to complete de audit report of Equal projects	All partners that are not included in the audit report, plus the ones that want to add/reformulate information.	July 2003
To complete the audit report of the Equal projects.	Richard Sowden (Sandwell)	July 2003

Presences

Göran Hillgren	Koa (Sweden)
Ian Everall	Walsall (uk)
Ian Phillips	Wolverhampton (UK)
Iraj Farhoudi	Sweden
Jorge Pimentel	COESIS (Portugal)
Keya Izol	Sweden
Madalena Malta	COESIS (Portugal)
Manuela Miranda	COESIS (Portugal)
Maria Asplund Sandell	Sweden
Nigel Summers	Sandwell (UK)
Philip Dent	Dudley (UK)
Richard Sowden	Sandwell (UK)