



Learning Kitchen Development Partnership Strategic Plan - End User Requirements

Time Frame	Objectives	Activities	Outputs	Milestones	Monitoring/Evaluation	Dissemination
December 2002 - February 2005	To undertake research that will inform the understanding of 'End User Requirements'.	Identify and test methodologies. Share results of methodologies. Prepare briefs for researchers. Identify and appoint researchers. Undertake research. Produce reports (3). Test and validate findings.	Models for researching and User requirements.	Walsall to lead on research theme. Research group established. Researchers appointed. Reports produced. Research tested and verified across each locality and Black Country. Conference Oct 2002. Conference Feb 2005. Final reports produced Feb 2005.	Monitored quarterly. Evaluated at year end.	Report produced. Recommendations made. Dissemination across Black Country, nationally and interntionally. Mainstreaming possibilities evaluated.
October 2002 - December 2002	Identify and appoint Researcher. Establish End User Needs Theme Group.	User Needs conference organised at Walsall New Art Gallery. End User Needs Theme Group to meet and discuss terms of reference by end December 2002.	Different models presented by research specialists. End User Needs Group established, with representation from all four Black Country areas.	Research group established. Action researcher appointed. Terms of reference and frequency of meetings agreed.	Feedback and discussion by conference delegates. Evaluation forms completed.	Conference report produced and disseminated across Black Country. Minutes from meetings produced and disseminated.

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January 2003 - April 2003	Action research undertaken in Walsall area to inform the understanding of End User Requirements.	Research brief produced. Contact made with various community groups and sectors to arrange interviews with researcher.	Different age sectors and geographical areas represented in research sample.	Report produced with initial evidence of End User requirements.		Research report disseminated to End User Needs Theme Group.
Mar 2003 - April 2003	Black Country Seminar to promote current research into End User Requirements.	Specialists in different research methodologies invited to present/promote their methodology and relevant research findings.	Opportunity to examine/discuss new approaches/findings to enhance identification of End User Needs requirements.	Seminar report produced. End User Needs Theme Group to decide on additional research methodology to be adopted.	Seminar evaluation forms to be completed and collated into Seminar report.	Seminar report to be disseminated across Black Country.
April 2003 - Aug 2003						